

Trip planning

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How to open the Active Trips view?

1. Operational work
2. Trips / Speditions
3. Active trips

Required navigation sequence: **Operational work** → **Trips / Speditions**. This opens the planning view.

image-1781000359766.png

How to use the Active Trips view?

1. Filters
2. List of currently available trips

By default, trips/shipments will remain in the Active Trips list until their status

Trip/Spedition TW340 Delivered is changed to "Delivered."

image-1781000582715.png

How to open the Unplanned Cargo Map?

1. Click **"New"** in the top navigation bar
2. From the pop-up menu, select **"Trips/Expeditions"**

Required workflow: **Operational work → Trips/Expeditions**.
You will open the **Trips/Expeditions** window.

Current Unplanned Cargo Map

The current unplanned cargo map displays cargo in a visually clear way, making it easier to search for shipments.

For cargo to be properly displayed on the map, loading and unloading coordinates are important. See the image below.

[image-1722322393255.png](#)

Cargo can be filtered by the following attributes: **Export, Local, Transit, Import, Round trip**.

[image-1722321986405.png](#)

How to open Trip Tracking / Map / Chat?

1. Open **Trip Tracking / Map / Chat**.

[image-1781073918549.png](#)

2. **Trip Tracking / Map / Chat**

[image-1720769819679.png](#)

3. **Trip Tracking**

[image-1720769979107.png](#)

4. **Map**

5. **Distance in kilometers between stops.**

6. **Add additional stops** by clicking the + symbol. [image-1720770781392.png](#)

[image-1720770594751.png](#)

How to create a new trip?

1. Click the **“New”** button in the toolbar.
2. From the menu that opens, select **“Trip/Expedition”**.

[image-1781074232876.png](#)

Which Trip/Expedition type should I choose?

- **Agreement** – Select this option when a subcontractor operates under your management and you are forwarding the vehicle for a full or partial route. Payment is usually calculated based on the kilometers driven.
- **Domestic** – Local transportation.
- **Monthly** – Monthly trip.
- **Other** – Other types of trips.
- **Own Trip** – Select this option when the trip is performed with your own vehicle. This enables the completion of the driver's report.
- **Spedition** – Freight forwarding and cargo transportation.

To ensure accurate trip reporting, it is important to select the correct trip type.

[image-1781074911904.png](#)

How to calculate trip price

- Other expenses
- Idle time
- Extra LDM
- Loading locations
- Loading locations in Norway
- EU rate (EUR/km)
- Norway rate (EUR/km)

Trip/Spedition

L26AS2

Problems

SmartCargo Transport

ROAD

Trip details

Attachments

Price calculations

Finances

Route

Map

Chat

Map km

6884

GPS km

1199

Driver rep.km

0

Free Idm IMP

0

EXP

0

Search..

0

☐	Service type	Price	Quantity	Sum	Description	
☐	BAF	1318.900	0.050	65.95	fuel surcharge	
☐	Freight	1.100	1199.000	1318.90		

1 384.85 f(x)

Saved: 17.07.2026 15:01 JanisV

Delete

Save

Cancel

Trip/SpeditionL26AS2ProblemsSmartCargo TransportROAD

Trip detailsAttachmentsPrice calculationsFinancesRouteMapChat

TypeLigumaTransport mana...Veldre JanisTransport typeRoadMulti-Trip

Order date27.03.2026From10.02.202600:00till21.05.202600:00Traffic lineAsia

TruckAU98AU98Carrier!Ekg cargoExpeditorJuzis ArvisDriverDriver

Spedition comp.

Trailer typeTruckTemperatureCamera 10Camera 20Start/Stop

Carrier price1384.85EUR21%Term35 days

Send documents...Transport manager email

Profit:-2703.86 EurMarkup:-94.00%Income:174.99 EurFuel difference:0.00 Eur

Export ferryExport ferryImport ferryImport ferry

Search..

	Number	Loading address	Delivery address	Cargo description	POD	Income	Costs	Domestic costs	Planned profit	Outgoing
☒	9095/2	39 LV-3987, Jūrkalne; ... 12.05	37 PT-2430, Vieira de L... 20.05	5Drum; 10.00LDM;	✓	10.00	164.52	0	-154.52	
☐	9629-21	40 LV-1025, Rīga; crc ri... 10.02	36 LV-589, Sesku pag.;... 12.02	2EPLL+1EPLL; 1.90LDM;...	○	0.99	16.28	0	-15.29	
☐	9640	32 LV-1073, Rīga; Aa L... 03.03	34 LV-3001, Jelgava; a... 12.03	1EPLL; 0.40LDM;	✓	150.00	2467.72	0	-2317.72	
☐	9645	38 LV-1073, Rīga; Aa L... 28.04	35 LV-3001, Jelgava; a... 29.04	2EPLL; 0.80LDM;	○	2.00	32.91	0	-30.91	26-047
☐	9646	33 LV-3018, Ozolnieki; ... 07.05	31 LV-1020, Jelgava; 1... 21.05	12EPLL; 409 Kg;	○	12.00	197.42	0	-185.42	
						174.99	2878.85	0.00	-2703.86	

Carrier notes#10.02.2026 - 21.05.2026; Total: 1199 km
Fuel surcharge: 1318.900 EUR x 0.050 % = 65.95 EUR
Freight: 1.100 EUR x 1199.000 pcs. = 1318.90 EUR#

Internal notesInternal notes

Plan fromLV-3001; Jelgava; Lielā ...xDate02.06.202600:00RegionRegionPlannerPlanner

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DeleteSaveCancel