

How to Add order to the trip?

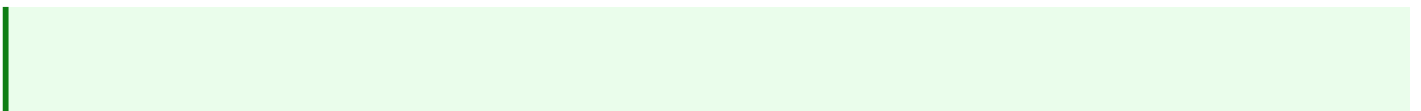
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How to add cargo from cargo form?

1. Open the client order
2. Scroll down to the "**Services**" section at the bottom of the screen.
3. In this table you'll see a service row with the route (e.g., *LV-3018, Ozolnieki → LV-1057, Riga*), loading and unloading dates, income, and costs.
4. In the "**Order for carrier**" column there are two buttons:
 - "**New**"[image-1782373852123.png](#)— create a **new trip/order for the carrier** and assign this cargo to it.
 - "**Existing**"[image-1782373869696.png](#)— assign this cargo (order) **to an already existing trip**.
5. To add the order to an existing trip:
 - Click the "**Existing**" button.
 - A window/list will open showing available trips (filterable by route, date, vehicle, etc.).
 - Select the matching trip from the list and confirm.
6. To create a **new trip** for this order:
 - Click the "**New**" button.
 - The system will create a new carrier order/trip using this client order's data (route, cargo details, dates).
7. Click "**Save**" at the bottom of the screen to confirm the changes.

[image-1782369030685.png](#)

How to add cargo from planning desk?



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