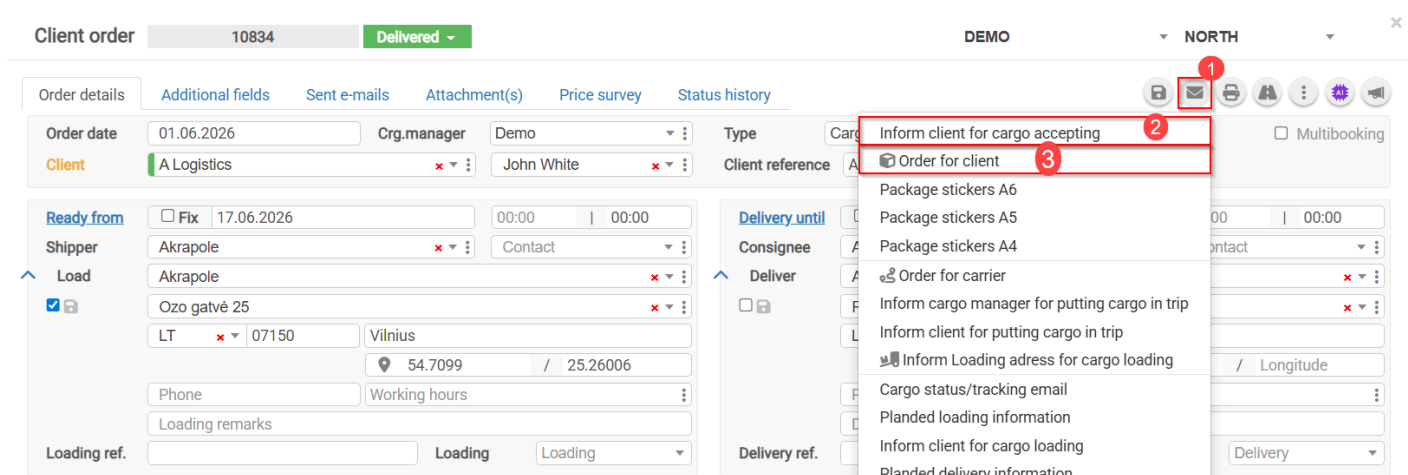


How to send an order acceptance confirmation to Client?

To send an order acceptance confirmation, open the specific **Client order**.

1. In the toolbar, click the button [image-1724937762525.png](#) and select the appropriate option.



The screenshot shows the 'Client order' form for order 10834, which is in a 'Delivered' state. The toolbar at the top right contains several icons, with the email icon (1) highlighted. A dropdown menu is open, showing two main options: 'Inform client for cargo accepting' (2) and 'Order for client' (3). The 'Inform client for cargo accepting' option is selected, and a list of sub-options is displayed, including 'Package stickers A6', 'Package stickers A5', 'Package stickers A4', 'Order for carrier', 'Inform cargo manager for putting cargo in trip', 'Inform client for putting cargo in trip', 'Inform Loading adress for cargo loading', 'Cargo status/tracking email', 'Planned loading information', 'Inform client for cargo loading', and 'Planned delivery information'.

2. By selecting **Inform client for cargo accepting**, you can send an automatically generated order acceptance confirmation email.

[image-1780995258569.png](#)

3. By selecting **Order for Client**, an email containing the order agreement will be generated automatically.

[image-1780995368027.png](#)

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